

# STAFFORD COUNTY SCHOOL BOARD

## Agenda Consideration

**TOPIC:** Revision to Regulation 4-21,  
Sale, Exchange or Lease  
of Property

**ITEM NO:** 10C

**PREPARED BY:** Andre' A. Nougaret  
Assistant Superintendent  
for Support Services

**MEETING:** September 28, 2004  
**ACTION DATE:** October 12, 2004

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**ACTION REQUESTED BY THE SUPERINTENDENT:** That the School Board receive for information revisions to Regulation 4-21 – Sale, Exchange or Lease of Property.

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### KEY POINTS:

- ◆ On March 23, 2004 the School Board authorized the use of E-surplus, an online auction service, to dispose of identified surplus property of value.
- ◆ On April 27, 2004 the School Board authorized the surplus of identified property originally accumulated for sale in a spring auction.
- ◆ Thorough procedures were developed to guide administrators in the utilization of the E-surplus process. Procedures were shared with administrators in May meeting.
- ◆ All items previously identified for sale in spring auction have either been sold via E-surplus (attachment) or have been disposed of at the Regional Landfill.
- ◆ All future identified surplus property of value will be initially placed on E-surplus.
- ◆ Regulation revision will streamline the surplus process and will continue to provide the necessary oversight to insure accountability.

### SCHOOL BOARD GOAL:

**Goal 5:** Provide facilities that promote student learning and community support.

**FUNDING SOURCE:** N/A

**AUTHORIZATION REFERENCE:** N/A